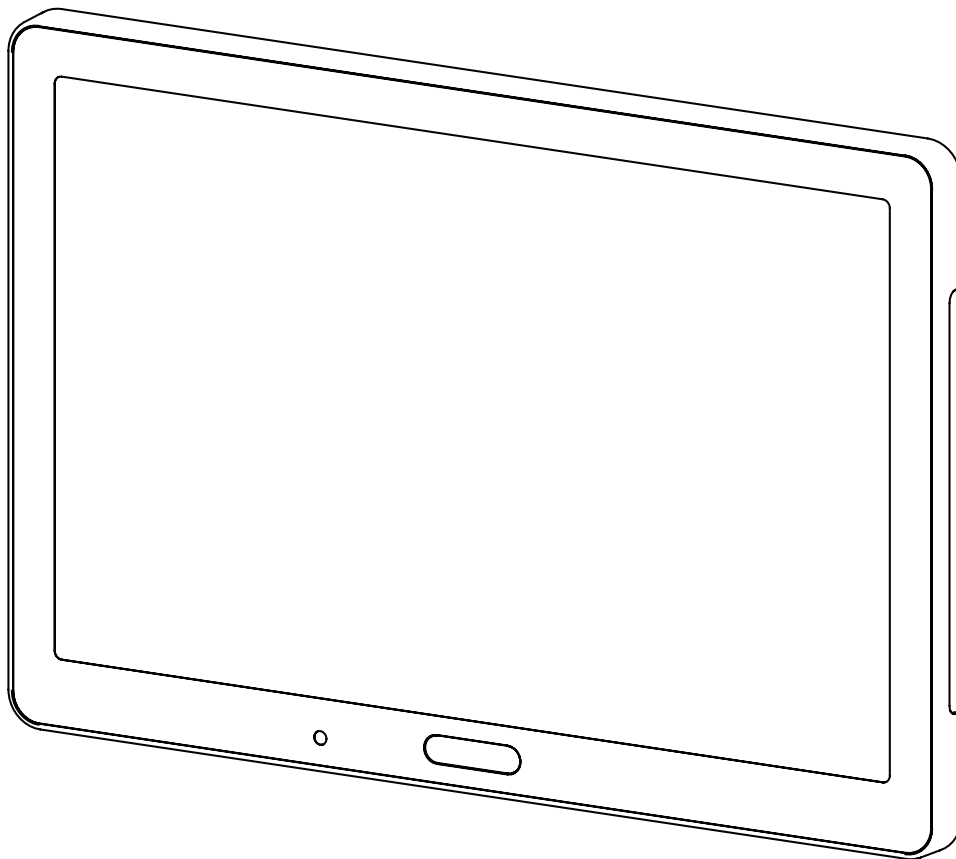


QSP-11 Scheduling Panel



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EXPLANATION OF TERMS AND SYMBOLS

The term “**WARNING!**” indicates instructions regarding personal safety. If the instructions are not followed the result may be bodily injury or death.

The term “**CAUTION!**” indicates instructions regarding possible damage to physical equipment. If these instructions are not followed, it may result in damage to the equipment that may not be covered under the warranty.

The term “**IMPORTANT!**” indicates instructions or information that are **vital** to the successful completion of the procedure.

The term “**NOTE**” is used to indicate additional useful information.



The lightning flash with arrowhead symbol in a triangle alerts the user to the presence of uninsulated dangerous voltage within the product's enclosure that may constitute a risk of electric shock to humans.



The exclamation point within a triangle alerts the user to the presence of important safety, operating, and maintenance instructions in this manual.



IMPORTANT SAFETY INSTRUCTIONS



1. Read, follow, and keep these instructions.
2. Heed all warnings.
3. Do not use this apparatus near water.
4. Clean only with a dry cloth.
5. Do not block any ventilation opening. Install in accordance with the manufacturer's instructions.
6. Do not install near any heat sources such as radiators, heat registers, stoves, or other apparatus (including amplifiers) that produce heat.
7. Only use attachments/accessories specified by the manufacturer.
8. Refer all servicing to qualified service personnel.
9. Adhere to all applicable, local codes.
10. Consult a licensed, professional engineer when any doubt or questions arise regarding a physical equipment installation.

Maintenance and Repair



WARNING!: Advanced technology, e.g., the use of modern materials and powerful electronics, requires specially adapted maintenance and repair methods. To avoid a danger of subsequent damage to the apparatus, injuries to persons and/or the creation of additional safety hazards, all maintenance or repair work on the apparatus should be performed only by a QSC authorized service station or an authorized QSC International Distributor. QSC is not responsible for any injury, harm or related damages arising from any failure of the customer, owner or user of the apparatus to facilitate those repairs.



WARNING!: The QSP-11 is designed for indoor installation only.

Environmental Specifications

- **Expected Product Life Cycle:** 10 years
- **Storage Temperature Range:** -20°C to +70°C (-4°F to 158°F)
- **Storage Humidity Range:** 10% to 90% RH
- **Operating Temperature Range:** 0°C to 35°C (32°F to 95°F)
- **Operating Humidity Range:** 5% to 85% RH @ 30°C, noncondensing

Sustainability Compliance

QSC is committed to conducting business in accordance with evolving environmental regulations and industry standards. As part of our responsibility to customers, partners, and the communities in which we operate, QSC is strengthening its environmental compliance framework to better understand and mitigate the impacts of our operations and products by integrating sustainability into our policies, processes, and procedures. For more information, visit: <https://www.qsys.com/esg/>

FCC Statement

The QSC Q-SYS QSP-11 has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy. If not installed and used in accordance with the instruction manual, it may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

The QSP-11 contain transmitter module FCC ID: 2AR82-SKIWB800D80S1. WIFI6, BT5.4

These devices comply with FCC radiation exposure limits set forth for an uncontrolled environment and it also complies with Part 15 of the FCC RF Rules.

This equipment must be installed and operated in accordance with provided instructions and the antenna(s) used for this transmitter must be installed to provide a separation distance of at least 20 cm from all persons and must not be co-located or operating in conjunction with any other antenna or transmitter. End-users and installers must be provided with antenna installation instructions and consider removing the no-collocation statement.

California Proposition 65

CALIFORNIA WARNING: CAN EXPOSE YOU TO LEAD, A CARCINOGEN AND REPRODUCTIVE TOXICANT.
SEE WWW.P65WARNINGS.CA.GOV.

QSC complies with California Proposition 65 (officially the Safe Drinking Water and Toxic Enforcement Act of 1986), which requires warnings about potential exposure to chemicals known to cause cancer, birth defects, or other reproductive harm.

ISED Radiation Exposure Statement for Canada

This device contains licence-exempt transmitter(s)/receiver(s) that comply with Innovation, Science and Economic Development Canada's licence-exempt RSS(s). Operation is subject to the following two conditions:

- (1) this device may not cause interference, and
- (2) this device must accept any interference, including interference that may cause undesired operation of the device.

L'émetteur/récepteur exempt de licence contenu dans le présent appareil est conforme aux CNR d'Innovation, Sciences et Développement économique Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes :

- 1) l'appareil ne doit pas produire de brouillage, et

2) l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

This equipment complies with ISSED RSS-102 radiation exposure limits set forth for an uncontrolled environment. This equipment should be installed and operated with a minimum distance of 20cm between the radiator and any part of your body.

Pour se conformer aux exigences de conformité CNR 102 RF exposition, une distance de séparation d'au moins 20 cm doit être maintenue entre l'antenne de cet appareil et toutes les personnes.

The device for operation in the band 5150-5250MHz is only for indoor use to reduce the potential for harmful interference to co-channel mobile satellite systems.

For devices with detachable antenna(s), the maximum antenna gain permitted for devices in the bands 5250-5350 MHz and 5470-5725 MHz shall be such that the equipment still complies with the e.i.r.p. limit;

For devices with detachable antenna(s), the maximum antenna gain permitted for devices in the band 5725-5850 MHz shall be such that the equipment still complies with the e.i.r.p. limits specified for point-to-point and non-point-to-point operation as appropriate

Les dispositifs fonctionnant dans la bande 5150-5250 MHz sont réservés uniquement pour une utilisation à l'intérieur afin de réduire les risques de brouillage préjudiciable aux systèmes de satellites mobiles utilisant les mêmes canaux;

Le gain maximal d'antenne permis pour les dispositifs utilisant les bandes 5250 -5350 MHz et 5470-5725 MHz doit se conformer à la limite de p.i.r.e.

Le gain maximal d'antenne permis (pour les dispositifs utilisant la bande 5725-5850 MHz) doit se conformer à la limite de p.i.r.e. spécifiée pour l'exploitation point à point et non point à point, selon le cas.

Contains Transmitter Module IC ID: 24728-SKIWB800D80

CE Statement

Hereby, we (QSC, LLC) declared that this device is in compliance with European Radio Equipment Directive (RED) 2014/53/EU and European Restriction of Hazardous Substances (RoHS) Directive 2011/65/E.

The full text of the EU declaration of conformity is available at the following internet address: <https://www.qsys.com/resources/compliance-library/>



WARNING!: Operation of this equipment in a residential environment could cause radio interference. The operation frequency in 5150-5350MHz of Wi-fi 5G is restricted to indoor usage only.



Correct Disposal: Do not dispose of this product with the normal household waste at the end of its life cycle. Return it to a collection point for the recycling of electrical and electronic devices. This is indicated by the symbol on the product, user manual or packaging. The materials are reusable according to their markings. By reusing, recycling or other forms of utilization of old devices you make an important contribution to the protection of our environment. Please contact your local authorities for details about collection points.

MIC Statement

警告:本装置を住宅環境で使用すると無線障害を引き起こす可能性があります。

China Statements

产品中有害物质的名称及含有的信息表										
部件名称	有害物质									
	Pb	Hg	Cd	Cr (VI)	PBBs	PBDEs	DBP	DIBP	BBP	DEHP
金属部件	○	○	○	○	○	○	○	○	○	○
塑胶部件	○	○	○	○	○	○	○	○	○	○
印制电路板 组件	○	○	○	○	○	○	○	○	○	○
扬声器	○	○	○	○	○	○	○	○	○	○
本表格依据SJ/T11364的规定编制。										
注1：○：表示该有害物质在该部件所有均质材料中的含量均不超出电器电子产品有害物质限制使用国家标准要求。										
×：表示该有害物质至少在该部件的某一均质材料中的含量超出电器电子产品有害物质限制使用国家标准要求。										
注2：以上未列出的部件，表明其有害物质含量均不超出电器电子产品有害物质限制使用国家标准要求。										
 在中华人民共和国境内销售的电子信息产品必须标识此标志，标志内的数字代表在正常使用状态下的产品的环保使用期限。										

根据中国电子行业标准SJ/T11364-2024 和相关的中国政府法规，本产品及其某些内部或外部组件上可能带有环保使用期限标识。取决于组件和组件制造商产品及其组件上的使用期限标识可能有所不同。组件上的使用期限标识优先于产品上任何与之相冲突的或不同的环保使用期限标识。

注：本设备的型号核准代码标识详见后铭牌。

Taiwan Statements

臺灣

根據低功率射頻器材技術規範：

取得審驗證明之低功率射頻器材，非經核准，公司，商號或使用者均不得擅自變更頻率、加大功率或變更原設計之特性及功能。低功率射頻器材之使用不得影響飛航安全及干擾合法通信；經發現有干擾現象時，應立即停用，並改善至無干擾時方得繼續使用。前述合法通信，指依電信管理法規定作業之無線電通信。低功率射頻器材須忍受合法通信或工業、科學及醫療用電波輻射性電機設備之干擾。減少電磁波影響，請妥適使用。5.7.9.1應避免影響附近雷達系統之操作。

警告使用者：

此為甲類資訊技術設備，於居住環境中使用時，可能會造成射頻擾動，在此種情況下，使用者會被要求採取某些適當的對策。



限用物質含有情況標示聲明書

無線觸控面板，型號：QSP-11						
單元	限用物質及其化學符號					
	鉛 (Pb)	汞 (Hg)	鎘 (Cd)	六價鉻 (Cr+6)	多溴聯苯 (PBB)	多溴二苯醚 (PBDE)
金屬部件	○	○	○	○	○	○
塑膠部件	○	○	○	○	○	○
印刷電路板	0.1 wt%	○	○	○	○	○
喇叭	○	○	○	○	○	○

備考1. “超出0.1 wt%” 及 “超出0.01 wt%” 係指限用物質之百分比含量超出百分比含量基準值。

備考2. “O” 係指該項限用物質之百分比含量未超出百分比含量基準值。

備考3. “—” 係指該項限用物質為排除項目。

Brazil Statements

Este equipamento não tem direito à proteção contra interferência prejudicial e não pode causar interferência em sistemas devidamente autorizados.

Este produto está homologado pela Anatel de acordo com os procedimentos regulamentados para avaliação da conformidade de produtos para telecomunicações e atende aos requisitos técnicos aplicados. Para maiores informações, consulte o site da Anatel - www.anatel.gov.br

Este equipamento deve ser conectado obrigatoriamente em tomada de rede de energia elétrica que possua aterramento (três pinos), conforme a Norma de instalações elétricas ABNT NBR 5410, visando a segurança dos usuários contra choques elétricos

Thailand Statements

เครื่องโทรคมนาคมและอุปกรณ์นี้มีความสอดคล้องตามมาตรฐานหรือข้อกำหนดทางเทคนิคของ กสทช.

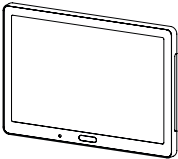
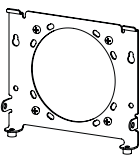


Singapore Statements

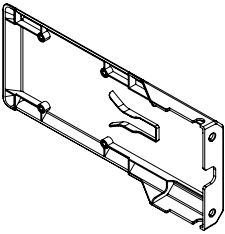
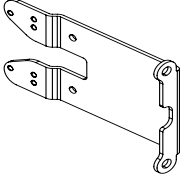
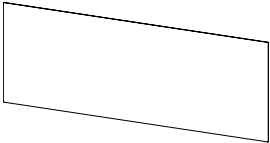
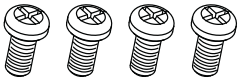
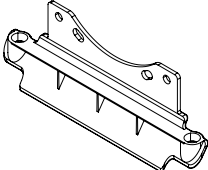
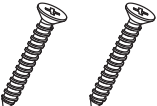
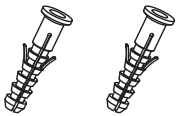
Complies with
IMDA Standards
DA260171

What's in the Box?

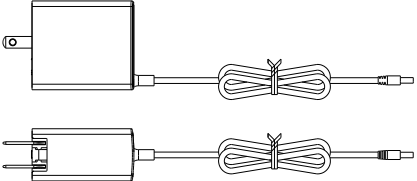
QSP-11 Scheduling Panel and Wall Mounting Kit

 x1 QSP-11 Scheduling Panel	 x1 Wall Mount	 x2 (KM3×6 mm) Bracket Screws	 x4 PA4×20 mm Self-tapping screws
 x4 Wall Anchors	 x4 KA4×30 mm Self-tapping Wall Screws	 x1 Safety and Regulatory Statements TD-001732-01	

QSP-GMK Glass and Mullion Mounting Kit (Optional Accessory)

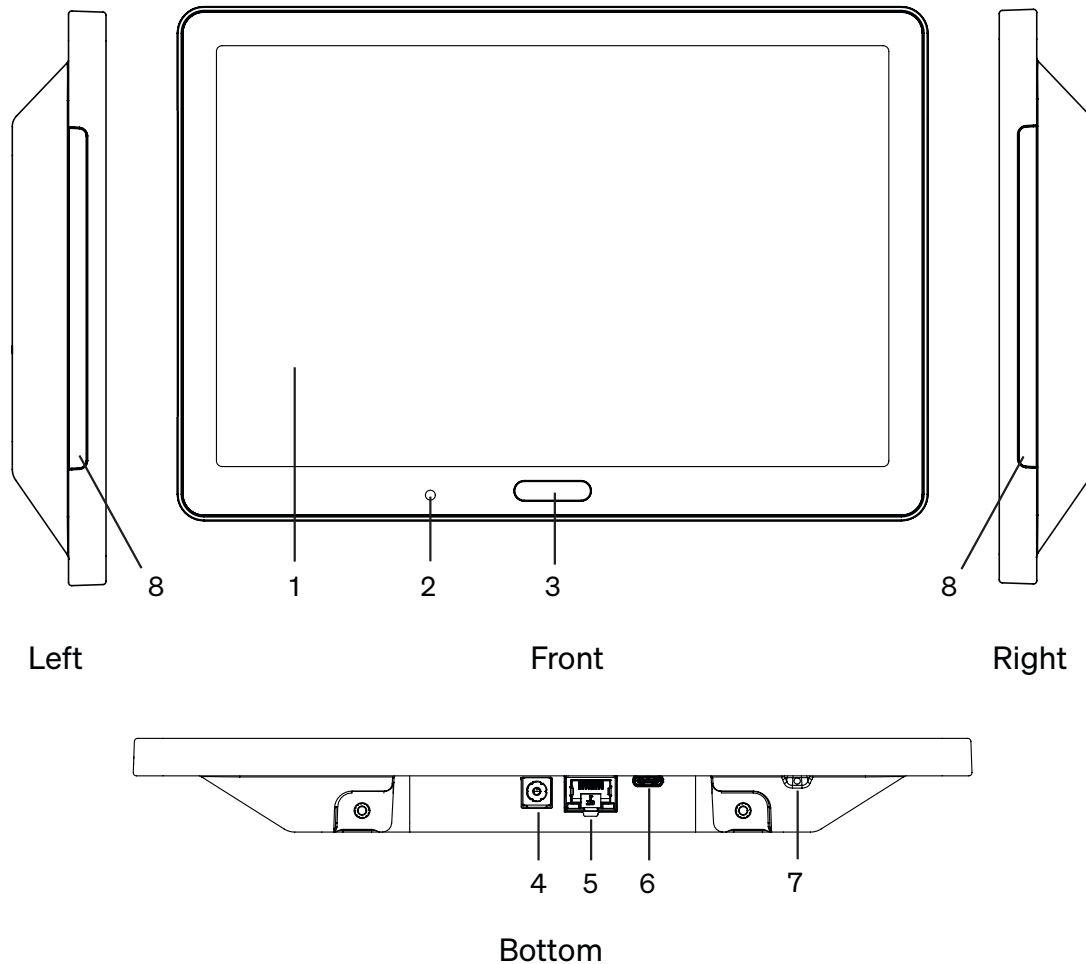
 x1 Back Plate (without Structural Bracket)	 x1 Structural Bracket (for Mullion Mounting)	 x1 Adhesive Pad (for Glass Mounting)	 x8 M4×8 mm Philips Pan Head Machine Screws (in the assembled Mount)
 x1 Bottom Cable Cover	 x1 Bracket Cable Cover	 2x PA6×30mm Self-tapping screws	 2x Wall Anchors

Power Supply (Optional Accessory)

 x1 45W-DC-PSU, 12VDC, 3.75A External Power Supply (with plug options for EU, US, UK, AU, CN, KR, and IN)
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Product Information

QSP-11 Scheduling Panel Introduction:



No.	Item	Description
1	Touch Screen	For display and touch control.
2	Light Sensor	Ambient light sensor
3	Proximity Sensor	Proximity sensor to wake up the display when it is configured for energy savings mode
4	DC Input	For optional accessory: 45W-DC-PSU, 12VDC, 3.75A External Power Supply (only required if not using PoE)
5	RJ45 Port	Internet and PoE or PoE+ power (use PoE+ if attaching a device to USB C that requires power)
6	USB-C Port	Provides power delivery of up to 1A @ 5V
7	Factory Reset Button	See Factory Reset Instructions in "Additional Information" on page 20.
8	Light bars	Room status

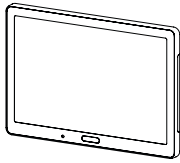
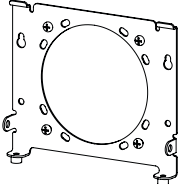
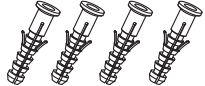
Installation

For the QSP-11 Scheduling Panel you have three options to install it. Depending on your needs, you can install the device using one of the following set of steps below:

- A. Mounting to a Wall.
- B. Mounting to an Electrical Box.
- C. Mounting to Glass.
- D. Mounting to Mullion.

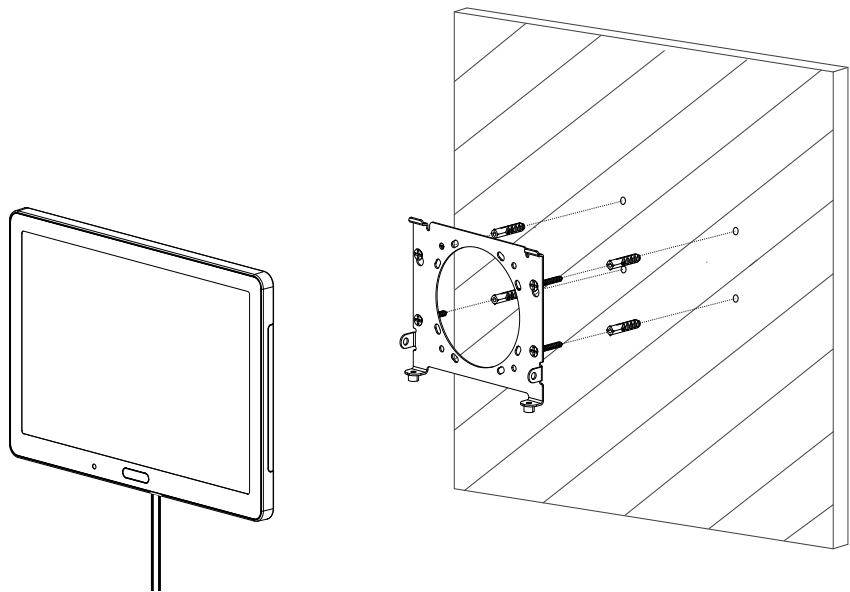
Mounting to Wall

Before mounting the device to a wall, please make sure you have the following devices and accessories:

 QSP-11 Scheduling Panel x1	 Wall Mount x1	 (KM3×6 mm) Bracket Screws x1	 Wall Anchors x4
 KA4×30 mm Self-tapping Wall Screws x4			

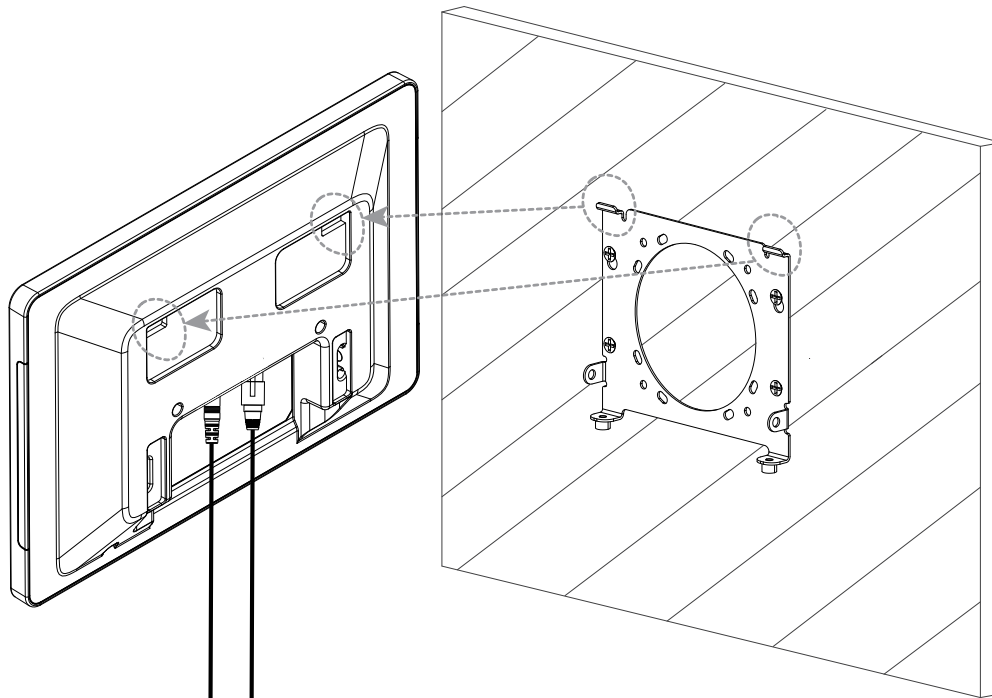
Step 1. Plug cables into the rear of the QSP-11 Scheduling Panel. For wall mounting, the cables should hang downward.

Step 2. Drill holes for the 4 wall anchors in line with the appropriate holes in the wall mount so that it is level. Insert wall anchors into drilled holes. Use the wall mount as a guide for hole locations and level. Fix the wall mount to the installed wall anchors with the 4 wall screws (KA4×30 mm). See Figure 1.



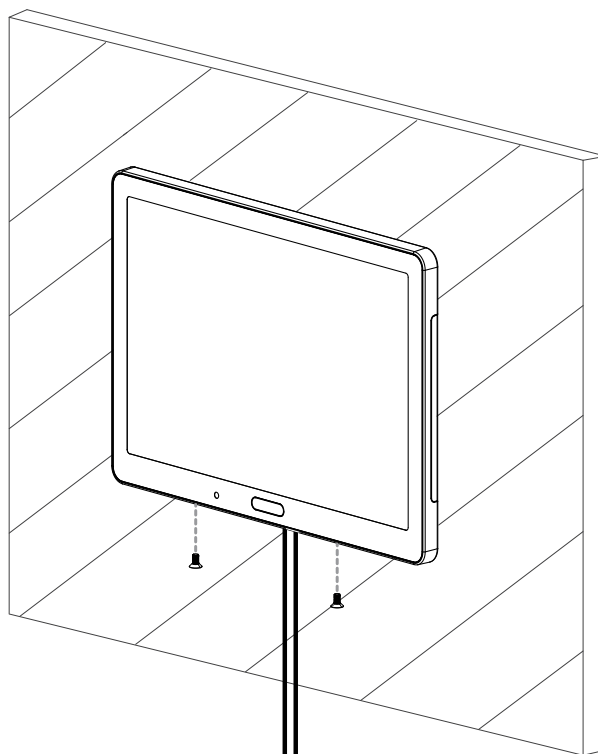
— Figure 1 —

Step 3. Attach the Scheduling Panel to the wall mount by aligning the openings on the Panel with the protrusions (or hooks) on the wall mount and allow the Panel to drop in place, as shown in Figure 2.



— Figure 2 —

Step 4. Then, secure the Panel to the wall mount with the bracket screws (KM3×6 mm), as shown in Figure 3.



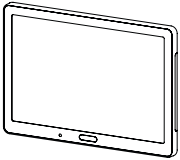
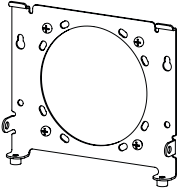
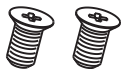
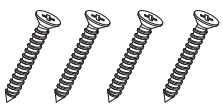
— Figure 3 —



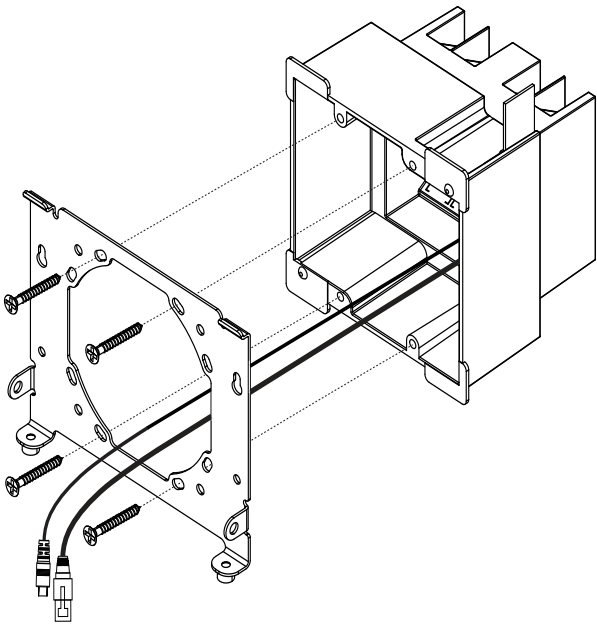
NOTE: The QSP-11 Scheduling Panel can also be mounted vertically (portrait orientation) by rotating the wall mount and panel 90 degrees left or right from the horizontal (landscape orientation) displayed above in Figures 1, 2, and 3.

Mounting to an Electrical Box

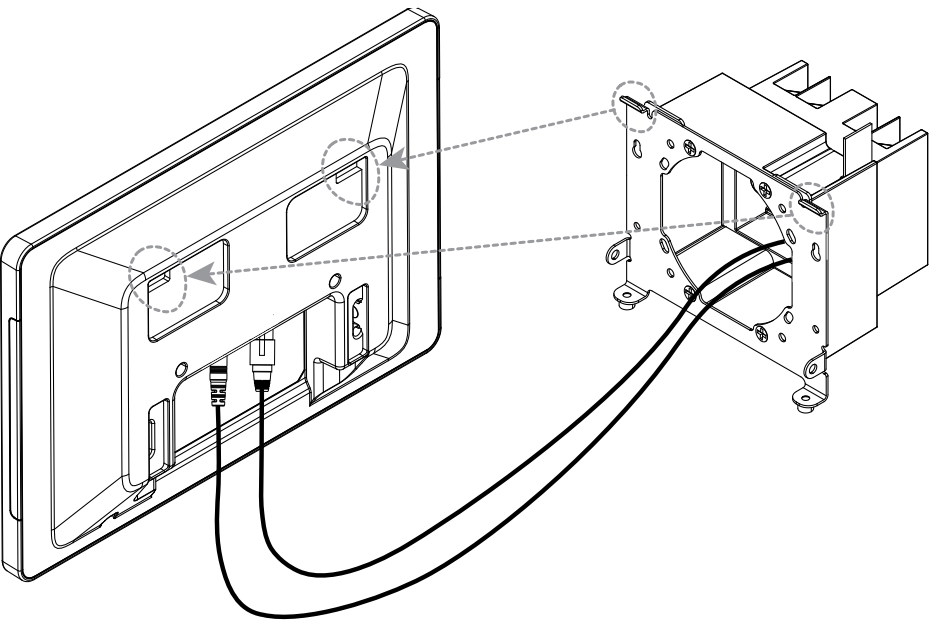
The QSP-11 Scheduling Panel can be mounted to a dual gang US or EU electrical box. Make sure you have the following devices and accessories:

 QSP-11 Scheduling Panel	x1	 Wall Mount	x1	 (KM3×6 mm) Bracket Screws	x1	 PA4×20 mm Self-tapping Screws	x4
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Step 1. Pull the cables from the dual gang electrical box through the Wall Mount. Secure the Wall Mount in place by screwing the PA4×20 mm Self-tapping Screws into the electrical box as shown in Figure 4.



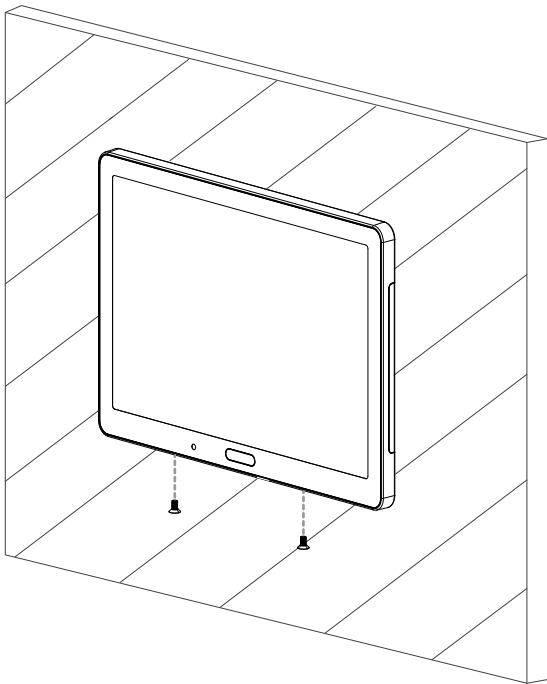
— Figure 4 —



— Figure 5 —

Step 2. Install the necessary cables into the rear of the QSP-11 Scheduling Panel. Attach the Panel to the wall mount by aligning the openings on the Panel with the protrusions (or hooks) on the wall mount and allow the Panel to drop in place. Push the excess cable slack into the electrical box. See Figure 5.

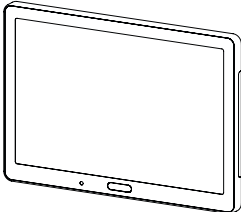
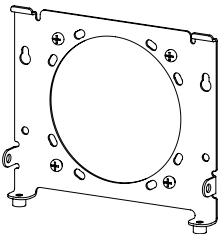
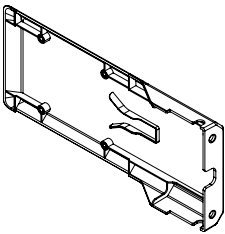
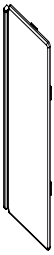
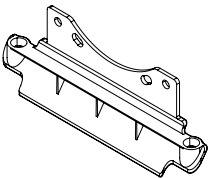
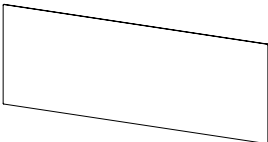
Step 3. Secure the Panel to the installed wall mount with two bracket screws (KM3×6 mm), as shown in Figure 6.



NOTE: The QSP-11 Scheduling Panel can also be mounted vertically (portrait orientation) by rotating the wall mount and panel 90 degrees left or right from the horizontal (landscape orientation) displayed above in Figures 1, 2, and 3.

Mounting to Glass

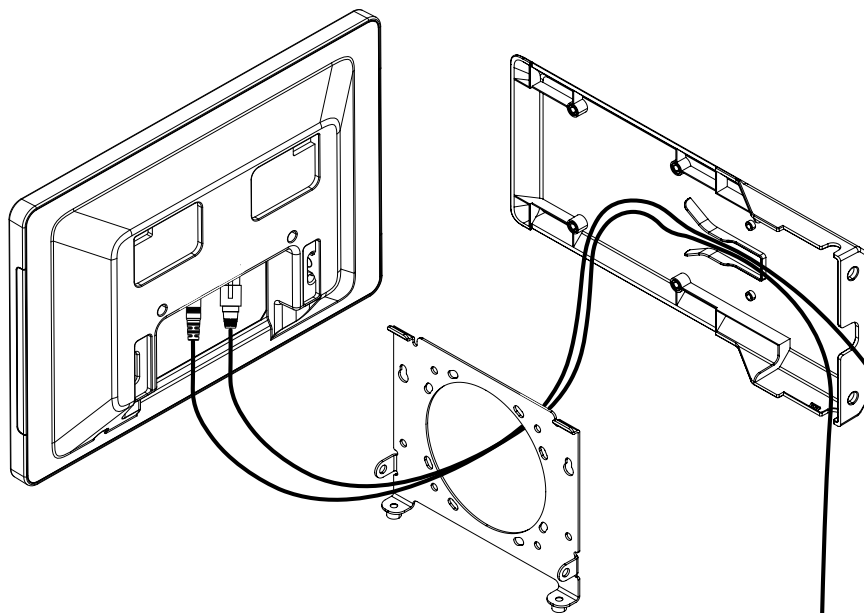
Before mounting the device to glass (or similarly smooth surface), make sure you have the following devices and accessories:

 QSP-11 Scheduling Panel x1	 Wall Mount x1	 Back Plate x1	 Bracket Cable Cover x1
 Bottom Cable Cover x1	 M4×8mm Philips Pan Head Machine Screws x4	 KM3×6 mm Bracket Screws x2	 Adhesive Pad (for Glass Mounting) x1



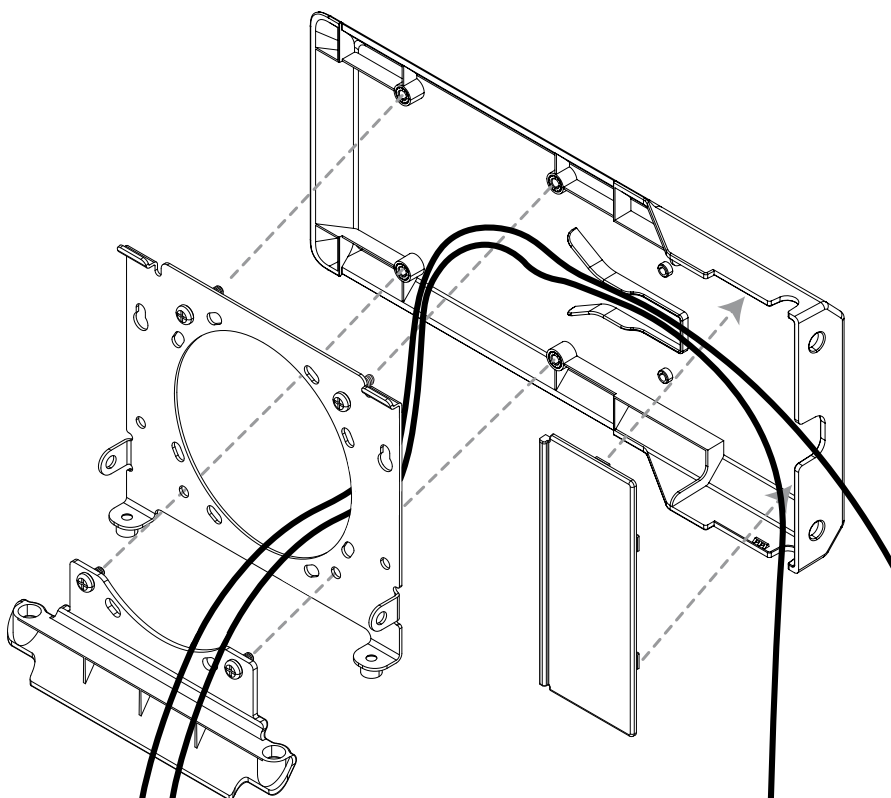
NOTE: The Structural Bracket is not necessary for glass mounting; however, adding the Structural Bracket may provide better stability. See "Mounting to Mullion" on page 16 for instructions on assembling with the Structural Bracket.

Step 1. Plug the necessary cables into the rear of the QSP-11 Scheduling Panel, pulling cables through the Wall Mount center. Carefully arrange the cables to securely close the Back Plate and so they exit the Bracket structure below. See Figure 6. Cables can exit through the lower hole or side hole, depending on the user's needs.



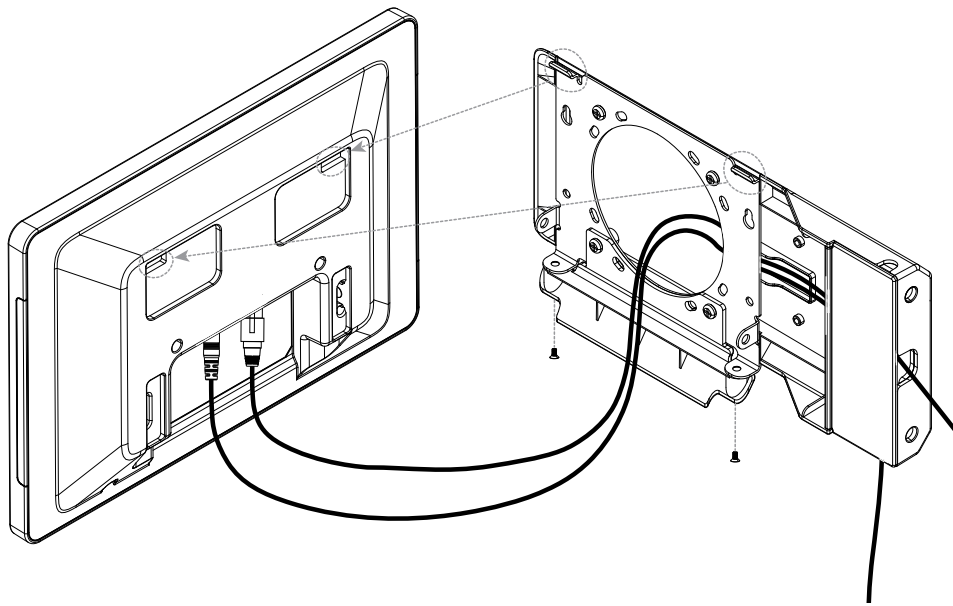
— Figure 6 —

Step 2. Install the Bottom Cable Cover and Wall Mount to the Back Plate with the M4×8mm Philips Pan Head Machine Screws, keeping the cables in optimal arrangement as shown in Figure 7 below. Install the Bracket Cable Cover by snapping it into place (also shown in Figure 7, below).



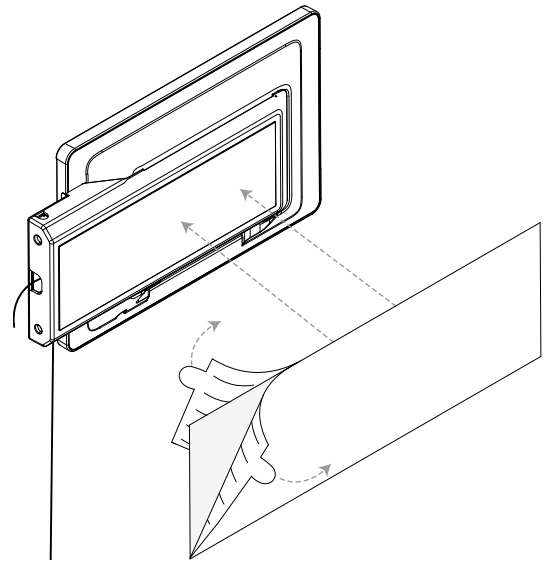
— Figure 7 —

Step 3. Attach the Panel to the wall mount by aligning the openings on the Panel with the protrusions (or hooks) on the wall mount and allow the Panel to drop into place. Then, secure the Panel to the installed wall mount with two bracket screws (KM3×6 mm). Be careful when arranging cables so they don't prevent secure closure. See Figure 8.

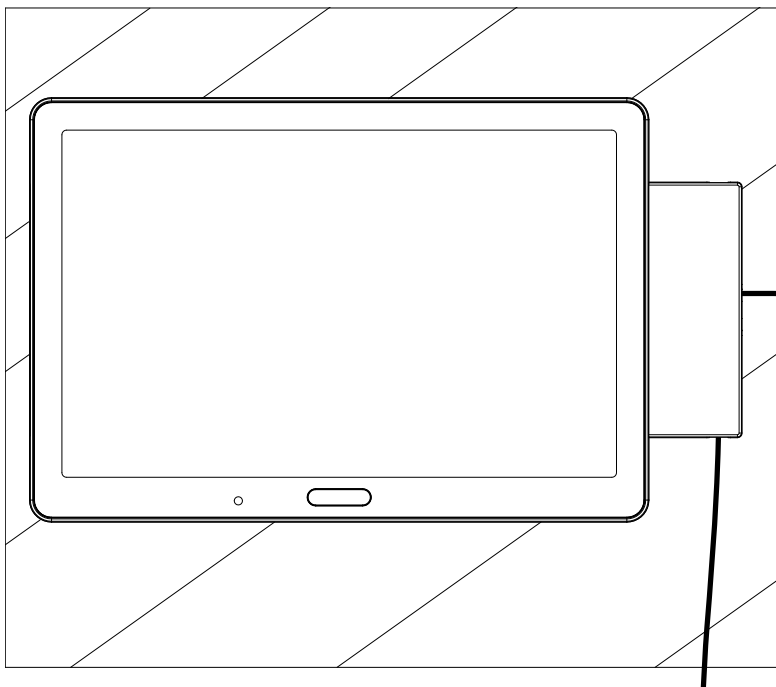


— Figure 8 —

Step 4. Remove one side of the Adhesive pad to reveal the adhesive surface and attach to the assembled Back Plate. See Figure 9.



— Figure 9 —

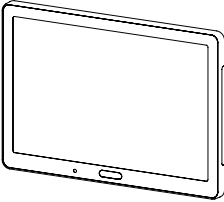
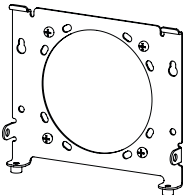
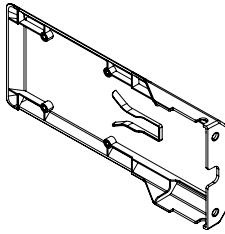
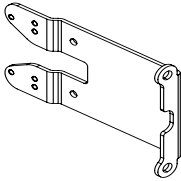
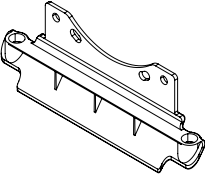
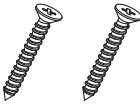
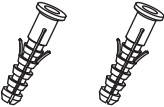


— Figure 10 —

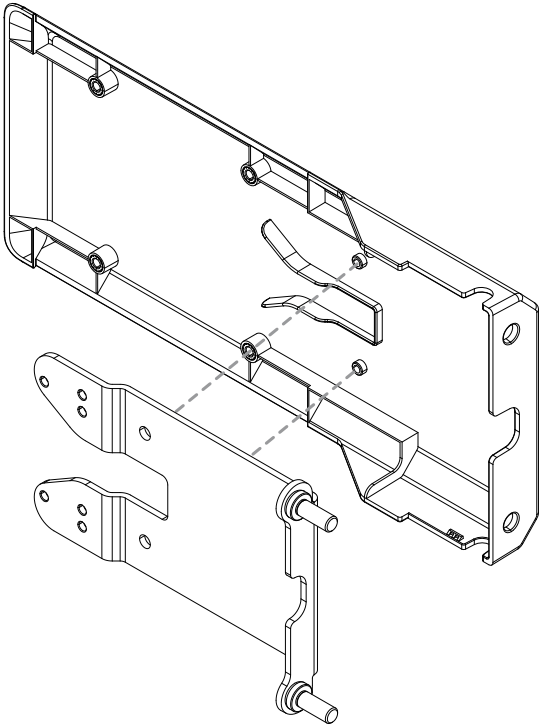
Step 5. Remove the other side of the Adhesive Pad to reveal the adhesive surface and press the exposed adhesive pad on the assembled QSP-11 Scheduling Panel with Glass Mount to the smooth surface destination. Be careful to ensure the Panel is level. See Figures 9 and 10.

Mounting to Mullion

Before mounting the device to mullion or a wall with the mullion mount, make sure you have the following devices and accessories:

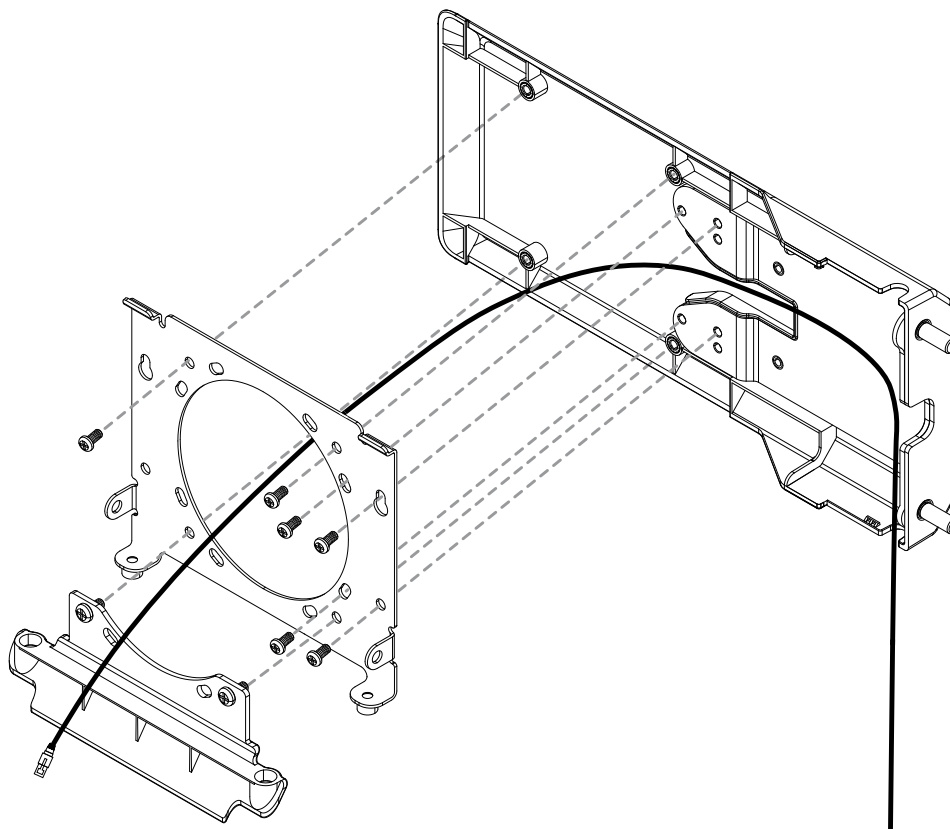
 QSP-11 Scheduling Panel x1	 Wall Mount x1	 Back Plate x1	 Structural Bracket x1
 Bottom Cable Cover x1	 Bracket Cable Cover x1	 M4×8mm Philips Pan Head Machine Screws x8	 KM3×6 mm Bracket Screws x2
 PA6×30mm Self-tapping screws 2x	 Wall Anchors 2x		

Step 1. Place the Structural Bracket into the Back Plate as shown in Figure 11.



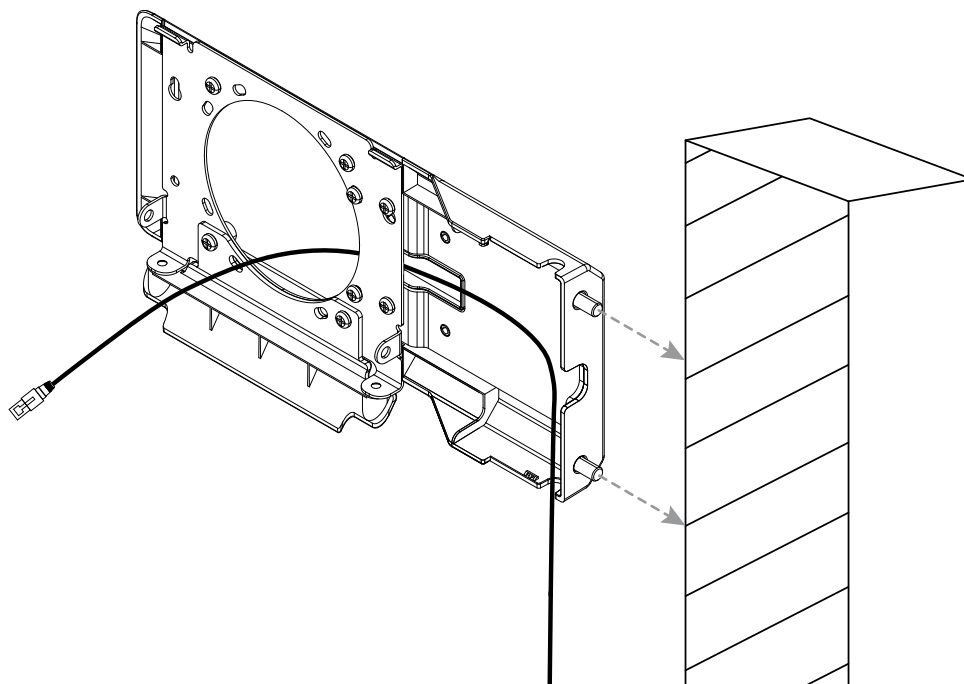
— Figure 11 —

Step 2. Arrange the necessary cables in the Back Plate and pull through the Wall Mount so they may be plugged into the QSP-11 Scheduling Panel as shown in Figure 12. Secure the Wall Mount and Bottom Cable Cover to the Back Plate using the M4×8mm Philips Pan Head Machine Screws.



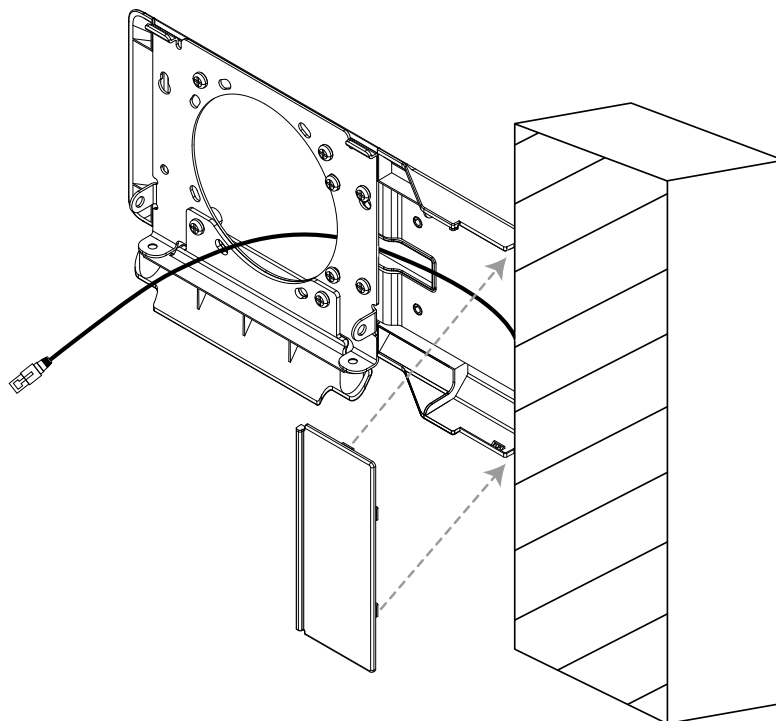
— Figure 12 —

Step 3. Determine desired placement of the QSP-11 Panel on the Mullion. Measure and drill holes where needed. Attach the Back Plate with Structural Bracket to the Mullion using the built-in fasteners, as shown in Figure 13.



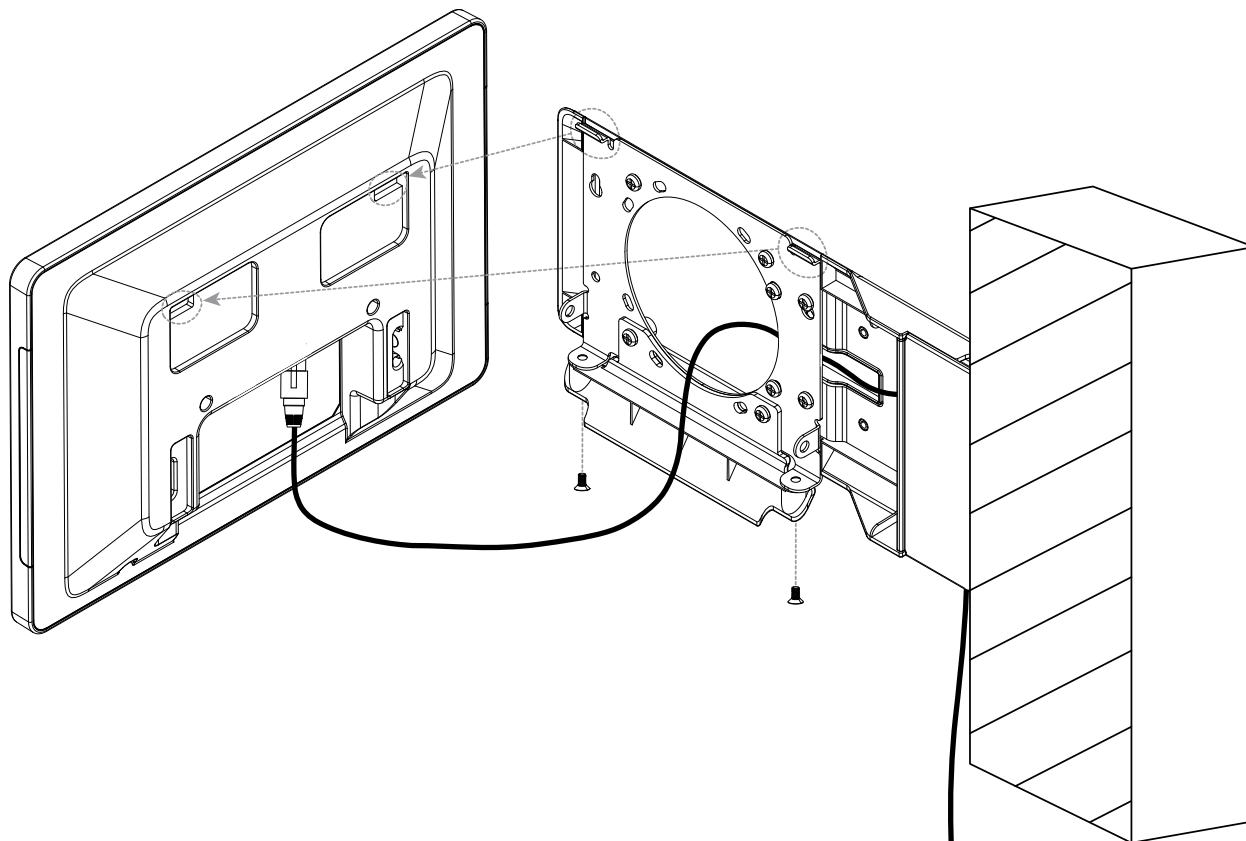
— Figure 13 —

Step 4. Install the Bracket Cable Cover by snapping it into place, as shown in Figure 14.

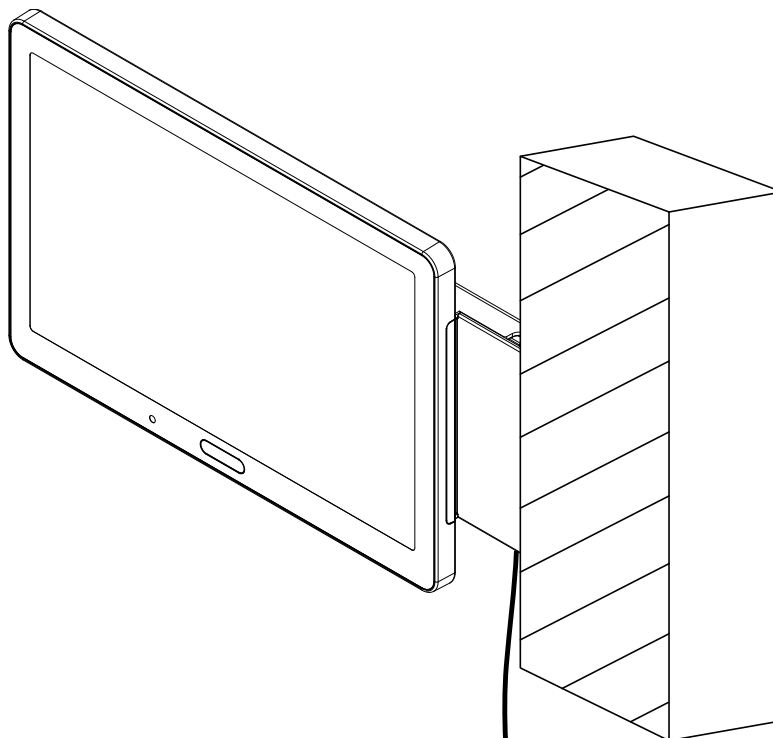


— Figure 14 —

Step 5. Attach the Panel to the wall mount by aligning the openings on the Panel with the protrusions (or hooks) on the wall mount and allow the Panel to drop into place. Be careful when arranging cables so they don't prevent secure closure. Then, secure the Panel to the installed wall mount with two bracket screws (KM3×6 mm). See Figure 15.



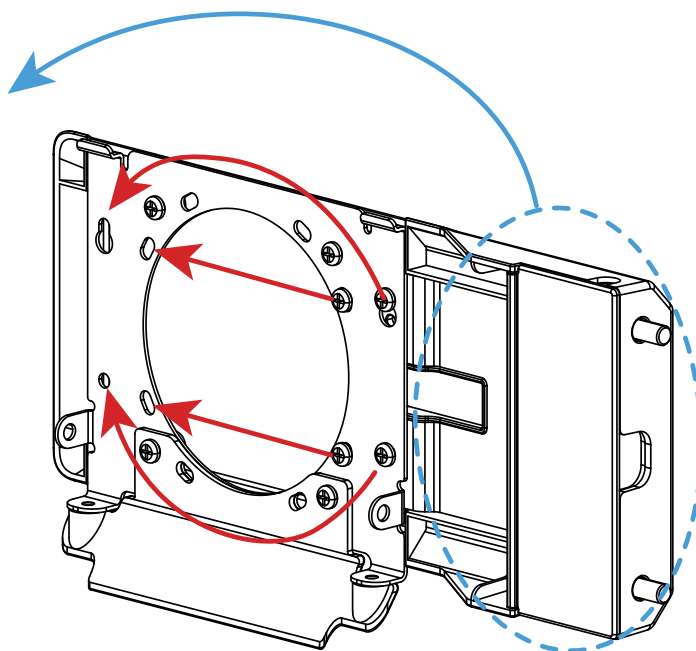
— Figure 15 —



— Figure 16 —

Rotating Assembly for Glass or Mullion Mounting

The glass/mullion mount can be installed to extend to the left or right. It does require dis/reassembly; you cannot simply rotate the whole assembly. The rear housing, cable cover, and structural bracket (see blue arrows) are rotated. The screws (see red arrows) are moved to new locations. See Figure 17.



— Figure 17 —

Additional Information

Wiring

- Connect QSP-11 to the network via the RJ45 connector using an ethernet cable.
- If the network switch is providing PoE power, no additional connection required.
- Otherwise, connect the optional 45W DC power supply to provide power, or if using WiFi.

Software

The QSP-11 software platform is built with the Microsoft Devices Ecosystem Platform (MDEP) running on Android 15 and is designed to deliver a turnkey room scheduling experience out of the box. The device supports the Microsoft Teams Panel application, enabling users to view room availability, book meetings, and check in to scheduled sessions directly from the touchscreen. Integration with Q-SYS Reflect and Microsoft Teams cloud management tools provides IT administrators with cloud-based device management, including remote monitoring, configuration, and software updates, all from the same platform used to manage the broader Q-SYS ecosystem.

Restart the Devices

The QSP-11 may be rebooted within the management software. To factory reset the device, use a small non-conductive tool to press and hold the reset button for 5 seconds while the device is powered on. The recessed reset button is located on the lower right side of the panel and can be accessed while the product is mounted or unmounted from the wall.

Firmware Upgrade

As a Teams Panel device, firmware updates to the OS and drivers are handled via Microsoft update services. These updates can be configured as automatic, or updated within Microsoft Teams management tools (Teams Admin Center, Microsoft Pro Management Portal). In addition, Q-SYS specific software on the devices is automatically updated as long as the device can reach Q-SYS update servers.



Customer Support

Refer to the Contact Us page on the Q-SYS website for Technical Support and Customer Care, including their phone numbers and hours of operation.

qsys.com/contact-us/

Knowledge Base

Find answers to common questions, troubleshooting information, tips, and application notes. Link to support policies and resources, including Q-SYS Help, software and firmware, product documents, and training videos. Create support cases.

support.qsys.com

Warranty

For a copy of the QSC Limited Warranty, go to:

qsys.com/support/warranty-statement/

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